

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Financial Statements
Year Ended December 31, 2021

Draft for discussion purposes only

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
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Year Ended December 31, 2021

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of STOP ABUSE IN FAMILIES (SAIF) SOCIETY

I have reviewed the accompanying financial statements of STOP ABUSE IN FAMILIES (SAIF) SOCIETY (the Society) that comprise the statement of financial position as at December 31, 2021, and the statements of revenues and expenses, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Society derives revenue from fundraising activities, the completeness of which is not susceptible to me obtaining evidence I considered necessary for the purpose of the review. Accordingly, the evidence obtained of these revenues was limited to the amounts recorded in the records of the Society. Therefore, I was not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended December 31, 2021, current assets and net assets as at December 31, 2021. My review conclusion on the financial statements for the year ended December 31, 2020 was modified accordingly because of the possible effects of this limitation of scope.

(continues)

Independent Practitioner's Review Engagement Report to the Members of STOP ABUSE IN FAMILIES (SAIF) SOCIETY (*continued*)

Qualified Conclusion

Based on my review, except for the possible effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of STOP ABUSE IN FAMILIES (SAIF) SOCIETY as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

St. Albert, Alberta
May 11, 2022

Ken Macrae Professional Corporation
CHARTERED PROFESSIONAL ACCOUNTANT

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STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Statement of Financial Position
December 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash	\$ 383,415	\$ 519,094
Short term investments (Note 3)	145,000	81,400
Goods and services tax recoverable	1,590	1,398
Prepaid expenses	6,352	3,392
Accounts receivable	-	210
	<u>536,357</u>	605,494
LONG TERM INVESTMENTS (Note 4)	131,752	71,074
RESTRICTED CASH (Note 5)	33,291	14,857
CAPITAL ASSETS (Note 6)	26,571	29,427
LEASE DEPOSIT	1,943	1,943
	<u>\$ 729,914</u>	<u>\$ 722,795</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 10,432	\$ 9,542
Wages payable	2,250	1,356
Deferred revenue (Note 7)	308,222	329,673
	<u>320,904</u>	340,571
RESTRICTED GAMING FUNDS (Note 8)	33,291	14,857
LONG TERM DEBT (Note 9)	30,000	30,000
	<u>384,195</u>	385,428
NET ASSETS		
General fund	239,148	307,940
Capital asset fund	26,571	29,427
Restricted funds (Note 10)	80,000	-
	<u>345,719</u>	337,367
	<u>\$ 729,914</u>	<u>\$ 722,795</u>

ON BEHALF OF THE BOARD

_____ Director
 _____ Director

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Statement of Revenues and Expenses
Year Ended December 31, 2021

	2021	2020
REVENUES		
Donations and honorariums	\$ 198,064	\$ 177,227
FCSS funding (Note 11)	102,186	87,269
Fundraising - auction, golf and other	54,301	1,740
CFSA Edmonton and area	49,439	49,026
City of St. Albert	42,800	36,000
Federal New Horizons Grant	37,134	14,091
Canadian Women's Foundation	23,500	25,000
Edmonton Community Foundation	14,904	15,000
Edmonton Realtors Foundation	12,500	-
Other private donations (Note 12)	11,833	-
Casino and bingo revenue	9,765	12,273
Membership and Intake Admission fees	8,503	24,106
Taking Action - Elder Abuse	6,291	10,000
St. Albert Community Foundation	6,076	7,226
	577,296	458,958
EXPENSES		
Salaries, wages and benefits	300,794	231,570
Premises lease	26,630	33,286
Program supplies and materials	23,356	19,927
Office operating and supplies	20,215	16,256
Fundraising - auction, golf and other	19,400	3,194
Accounting and legal fees	14,418	10,346
IT Subscription	12,300	-
Telephone and internet	6,960	8,217
Fund development	6,629	18,452
Insurance	5,972	5,297
Memberships, subscriptions and licenses	5,523	3,381
Public relations	3,958	12,852
Training, development and recruitment	2,195	350
Casino expenses	1,995	-
Travel	670	459
Bank charges and fees	492	549
Office moving expenses	271	5,840
	451,778	369,976
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	125,518	88,982
OTHER INCOME (EXPENSES)		
Government assistance (Note 13)	38,070	58,764
Interest income	2,016	1,869
Miscellaneous income	18	154
Donation to St. Albert Community Foundation (Note 14)	(150,000)	-
	(109,896)	60,787
EXCESS OF REVENUES OVER EXPENSES	\$ 15,622	\$ 149,769

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Statement of Changes in Net Assets
Year Ended December 31, 2021

	General Fund	Capital asset Fund	Restricted Funds	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 307,940	\$ 29,427	\$ -	\$ 337,367	\$ 198,151
EXCESS OF REVENUES OVER EXPENSES	15,622	-	-	15,622	149,769
Purchase of capital assets	(4,414)	4,414	-	-	-
Amortization of capital assets	-	(7,270)	-	(7,270)	(10,553)
Transfers	(80,000)	-	80,000	-	-
NET ASSETS - END OF YEAR	\$ 239,148	\$ 26,571	\$ 80,000	\$ 345,719	\$ 337,367

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STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Statement of Cash Flows
Year Ended December 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Funding receipts	\$ 556,072	\$ 758,725
Cash paid to suppliers and employees	(602,953)	(362,555)
Interest received	2,016	1,869
Purchase of short term investments	(63,600)	(55,517)
Goods and services tax	(192)	(173)
Government assistance	38,070	58,764
	<u>(70,587)</u>	<u>401,113</u>
Cash flow from (used by) operating activities		
INVESTING ACTIVITIES		
Purchase of capital assets	(4,414)	(32,618)
Purchase of long term investments	(60,678)	(19,818)
	<u>(65,092)</u>	<u>(52,436)</u>
Cash flow used by investing activities		
FINANCING ACTIVITY		
Proceeds from CEBA loan	-	30,000
	<u>-</u>	<u>30,000</u>
Cash flow used by financing activities		
INCREASE (DECREASE) IN CASH FLOW	(135,679)	378,677
Cash - beginning of year	<u>519,094</u>	<u>140,417</u>
CASH - END OF YEAR	\$ 383,415	\$ 519,094
CASH CONSISTS OF:		
Cash	<u>\$ 383,415</u>	<u>\$ 519,094</u>

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

1. PURPOSE OF THE SOCIETY

STOP ABUSE IN FAMILIES (SAIF) SOCIETY (the "Society") is incorporated under the Societies Act of Alberta as a not-for-profit organization and is a registered charity under the Income Tax Act. The mission statement of the Society is to promote healthy, respectful relationships through education, support and advocacy. The vision is that society will one day be abuse free. That each individual shall live without fear of physical, sexual, emotional, verbal, financial or spiritual abuse.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Cash

Cash includes bank accounts and petty cash. Investments in term deposits are shown separately as short or long term investments, based on their maturity date.

Equipment

Equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Office furniture and equipment	20%	declining balance method
Computer equipment	30%	declining balance method
Leasehold improvements	20%	declining balance method

The Society regularly reviews its equipment to eliminate obsolete items.

Equipment acquisitions are not amortized until placed into use.

Revenue recognition

STOP ABUSE IN FAMILIES (SAIF) SOCIETY follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Seminar fees are recognized as revenue when the seminars are held.

Deferred contributions

Deferred contributions relating to equipment are amortized over the life of the asset to which they were received.

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STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

When the Society issues financial instruments that include both a debt and equity component, the entire proceeds are allocated to the debt component, and the equity component is assigned a measurement amount of \$nil.

When financial instruments that include both a debt and an equity component are issued, the proceeds are allocated firstly to the component for which the fair value is more readily determinable, and the residual is allocated to the other component.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. SHORT TERM INVESTMENTS

Short term investments consist of term deposits with fixed interest rates and maturity dates within the next twelve months.

4. LONG TERM INVESTMENTS

Long term investments consist of term deposits with fixed interest rates and maturity dates more than twelve months from the year end.

5. RESTRICTED CASH

The Society maintains separate bank accounts for restricted funds received from casino and bingo activities as per the requirements of the AGLC. As of December 31, 2021, \$33,291 (2020: \$14,857) of casino and bingo funds were restricted; to be spent on authorized programs as per their approved gaming license.

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

6. CAPITAL ASSETS

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Office furniture and equipment	\$ 114,281	\$ 105,719	\$ 8,562	\$ 7,514
Computer equipment	28,136	13,811	14,325	17,901
Leasehold improvements	5,015	1,331	3,684	4,012
	\$ 147,432	\$ 120,861	\$ 26,571	\$ 29,427

7. DEFERRED REVENUE

Deferred revenue represents unspent contributions or funding received in advance of the actual funding period. The deferred revenue balance is made up of the following:

	2021	2020
City of St. Albert	\$ 69,726	\$ 75,000
Community Foundation	63,953	88,076
2021/22 Operating Expense	58,866	94,460
FCSS/Youth	52,051	38,091
Government of Canada - RCMP	25,000	-
Elder Abuse	13,709	12,134
New Directions	13,614	20,589
Legal/Counselling Barriers	9,980	-
Emergency Funding	1,323	1,323
	\$ 308,222	\$ 329,673

8. RESTRICTED GAMING FUNDS

Restricted gaming funds include the portion of funds received from casino and bingo activities for the purpose of carrying on programs by the society as approved by the AGLC.

	2021	2020
Restricted gaming funds - beginning of year	\$ 14,857	\$ 3,902
Gaming funds received	28,199	23,228
Amount spent and recognized to revenue	(9,765)	(12,273)
Restricted gaming funds - end of year	\$ 33,291	\$ 14,857

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

9. LONG TERM DEBT

	2021	2020
Servus Credit Union (Canada Emergency Business Account) loan bearing interest at 0% per annum, repayable on maturity. The loan matures on December 31, 2023.	\$ 30,000	\$ 30,000
Less amounts payable within one year	-	-
	\$ 30,000	\$ 30,000

Principal repayment terms are approximately:

2023	\$ 30,000
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10. RESTRICTED FUNDS

The organization has set up two restricted funds to cover future expenses, should the need arise. A legal fund of \$20,000 and a Stabilization Fund of \$60,000.

11. FCSS FUNDING

The current year FCSS funding of \$102,186 includes \$59,012 from the City of St. Albert, \$27,431 from Parkland/Stony Plain and \$15,743 from Sturgeon County.

12. PRIVATE DONORS

The organization received donations of \$11,833 from private donors including \$8,143 from the St. Albert Kinsmen Club current and \$3,690 from the YWCA.

13. GOVERNMENT ASSISTANCE

The COVID-19 pandemic has brought about various programs to assist with the payment of wages, rent and general overhead. The Society has accessed a few programs and received direct reimbursement of expenses and another \$10,000 from the forgivable portion of the \$40,000 Canada Emergency Business Account (CEBA) loan. The loan is non-interest bearing with no repayment required until December 31, 2023. Repayment of any portion of the loan on or before December 31, 2023, will result in loan forgiveness of 25% of the amount paid, to a maximum forgiveness of \$10,000. The forgivable portion of the loan has been recognized as revenue in the previous year, as per the requirements of the lender.

Should the Society choose to carry a balance beyond December 31, 2023, the remaining principal owed will be renewed with a 5% per annum interest rate and an amended maturity date. The organization received \$58,764 for federal government COVID assistance in the 2020 year, while the 2021 year has \$34,110 from provincial COVID assistance programs and \$3,960 from federal programs.

STOP ABUSE IN FAMILIES (SAIF) SOCIETY
Notes to Financial Statements
Year Ended December 31, 2021

14. DONATION TO ST. ALBERT COMMUNITY FOUNDATION

The Society made a donation to the St. Albert Community Foundation to create an endowment fund. Going forward, the fund will provide an annual return for use in operations, while leaving the principle amount of the fund intact.

15. CAPITAL MANAGEMENT

Capital management is the stewardship of the Society's net assets which is mainly comprised of cash, term deposits and capital assets. As of December 31, 2021, the society's net assets are \$345,719 (2020; \$337,367). The society's objectives when managing capital are to maintain financial strength, to protect its ability to meet ongoing obligations and to continue as a going concern. The Society believes they have met their capital objectives for the year ended December 31, 2021.

16. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of December 31, 2021.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of government funding and donations.

17. SUBSEQUENT EVENTS

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies.

As at March 25, 2022, the Society is aware of changes in its operations as a result of the COVID-19 crisis, including how they deliver their programs.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the Society's operations as at the date of these financial statements.

18. COMPARATIVE FIGURES

The financial statements have been restated where necessary to conform with the presentation adopted for the current year .
